**Agreement**

I, the undersigned, declare that I will comply with the following agreement and transfer EUR 12100 (= EUR 1000\*12 + 100 administration)[[1]](#footnote-1) to the bank account of Hasselt University (On your payment, mention: your NAME, registration number (xxxxx) + 'Proof of Solvency', otherwise the money will not be received on the right account):

**Name and address accountholder:** Universiteit Hasselt

Martelarenlaan 42

3500 Hasselt, Belgium

**account number :** IBAN : BE53 4532 5078 0153

**bank details :**  BIC code : KREDBEBB

name : KBC

address : Brusselsesteenweg 100, 3000 Leuven, Belgium

**reference:** your NAME, registration number (xxxxx) +

'Proof of Solvency'

Hasselt University will hold this money in your name. Upon your arrival, this amount will be transferred to a blocked account. This account will be blocked for the duration of your studies. You will have to open a Belgian current account on your name. An amount of EUR 1000 will then be transferred within *the first 10 days of every month* to this account to cover your daily expenses during a study period of one academic year (12 months).

**The first payment will be done as soon as :**

* you have added your Belgian bank account number into your ‘Academic file’ at UHasselt AND
* you confirm to us that your bank account is fully operational (info to be sent to you by your bank) by sending a mail to [kredietcelCAD@uhasselt.be](mailto:kredietcelCAD@uhasselt.be) .

Upon your arrival at Hasselt University, you will receive a step-by-step plan on how to complete the procedure for opening a Belgian bank account.

In case you fail to arrive in time to start your studies at Hasselt University, the money will be refunded to the account in your home country. ***Please note that all banking costs will be for your account.***

As soon as Hasselt University has received this amount on the account mentioned above, you will be issued a Financial Certificate, as proof of solvency for the application of your visa or residence permit. Do note that such a transfer can take up to ten days.

Your contact person for this procedure at Hasselt University will be Mrs. Stefanie Commeene ([stefanie.commeene@uhasselt.be](mailto:stefanie.commeene@uhasselt.be))

**Personal details**

Please write your data exactly as they appear on your passport (*or on other official documents)* in a legible way. Incomplete or illegible applications may be rejected and cannot be processed nor answered.

Surname:

First name(s):

Maiden and/or any other names that may have been used on official documents:

Sex: ◻ male/ ◻ female

Current nationality:

Date of birth *(dd/mm/yyyy):*

Place of birth:

Permanent address in your home country *(as mentioned in your passport or other official document):*

Street: N°/box:

Postal code: Town/city:

Country:

Address in Belgium (if applicable):  
Telephone *(country code + area code + phone number)*:

E-mail:

Programme that you will follow at Hasselt University:

Pre-registration number or student number:  
Personal home bank *(name + address)*:

Personal home account number:

**Return this agreement, along with the proof of international bank transfer and a copy/scan of your admission letter and passport, to** [**Stefanie.commeene@uhasselt.be**](mailto:Stefanie.commeene@uhasselt.be)

**I hereby declare that this information is correct and complete and that I shall immediately inform Hasselt University of any change regarding my situation.**

**I declare my acceptance of this Agreement in its entirety.**

**Signature Place Date**

1. Please note that all banking costs are for your own account. The amount of 1000 EUR can still be changed by the Belgian Foreign Affairs Ministry. [↑](#footnote-ref-1)